**How to Self-Sign Up for Your Group**

You will self-sign up for your group in Canvas. Groups can be two or three students for this assignment.

1. Make sure everyone in the group agrees to work together before proceeding to form a group in Canvas.
2. Select one member to initiate the sign-up process and agree to a specific and appropriate name you will use to identify your group.
3. The person that initiates the sign-up process will join one of the open numbered groups. They can do so by following the steps in this document to find and sign up for a group: [How do I join a group as a student?](https://community.canvaslms.com/docs/DOC-10516-421264913)
4. The initiating person will then change the name of the group. Follow the steps in this document to change your group name: [How do I manage my group as a group leader?](https://community.canvaslms.com/docs/DOC-10692-4212231447)
5. Once the group name has been changed, the remaining members can add themselves to the group by following the steps in: [How do I join a group as a student?](https://community.canvaslms.com/docs/DOC-10516-421264913)

FAQs about groups:

Q: What if I am not able to change the group name?

A: You may not be the group leader. The person who joined first is the group leader by default.

Q: What are the responsibilities of being the group leader?

A: The group leader has certain privileges within Canvas, but the only responsibility of the leader is to change the name of the group. Everyone is expected to contribute equally to the group effort.

Q: What happens if I don’t have a group?

A: If you are having difficulty finding a group, please contact one of the instructors. No one should be in a group alone.

Q: What does being in a group mean in Canvas?

A: You will be submitting your assignment in groups meaning one group member will submit your assignment on behalf of the group. Once a submission has been uploaded, a subsequent submission can be made which overwrites the previous submission. The last submission will be the official, accepted submission. You will also get a Group Space automatically under Groups in the Red Global Canvas Navigation. This is a space you can easily use to collaborate with your group mates.